



**US Army Corps
of Engineers®**
Wilmington District

Bulletin #: 09-03 FCIP NRS
Opening Date: 5 January 2009
First Cut Off: 12 January 2008
Closing Date: Open until filled
Open to All U.S. Citizens

RECRUITING BULLETIN

Wilmington District, US Army Corps of Engineers, Attn: CP/Jennifer Haggett 69 Darlington Avenue, Wilmington, NC 28403; phone 910-251-4647 E-mail jennifer.l.haggett@usace.army.mil

FEDERAL CAREER INTERN PROGRAM (FCIP) Natural Resource Specialist, YD-0401-01 / GS-401-5/7, \$30,128-\$75,596

All applications received under previous announcements will remain active for one year from receipt, after which time applicants must reapply to be considered.

Applications that are accepted under this announcement remain active for consideration for possible vacancies until 30 September 2009, after which time applicants must reapply to be considered.

DUTY LOCATION: North Carolina and Southern Virginia

SALARY: Entry grade and salary depend upon management discretion, duties to be performed, and qualifications of the applicant. Employees will be eligible for noncompetitive promotions or reassignments up to target grade as they progress in their work and upon meeting regulatory requirements, training plan and recommendation of their supervisor. Management may select at any grade level advertised.

OBJECTIVE: The Federal Career Intern Program is a hiring authority for trainee positions in a variety of occupations. In general, individuals are appointed to a 2-year internship. The appointment is an excepted-conditional appointment in the excepted service. Upon successful completion of the 2-year internships, the interns are eligible for noncompetitive consideration for career placement to a career-conditional appointment in the competitive service; if not converted, the appointment of a career intern expires at the end of the 2-year internship period. Federal Career Interns with the Wilmington District are hired in one of various Departments of the Army Civilian Career Programs. Interns will be covered by a formal training plan that includes training and developmental, rotational, or other job assignments appropriate to the career field in which they are hired. **Candidates selected will be required to sign a Department of the Army Employment and Mobility Agreement for interns.**

MAJOR DUTIES:

1. Serves as a Natural Resources Specialist (trainee) as part of a multi-disciplinary team for a Corps water resources development project that includes among authorized purposes, a mission to manage and conserve natural resources, consistent with ecosystem principles, while providing quality sustainable public outdoor recreation experiences. Performs conventional natural resource management tasks that have well-established boundaries or expectations involving aspects of project operations including Recreation, Contract Administration, Environmental Stewardship, and Environmental Compliance. Performs elementary tasks involving the implementation of various planning and operational documents including but not limited to the Project Master Plan, Operational Management Plan (OMP), Project Safety Plan, Fire Prevention Plan, Physical Security Plan, Shoreline Management Plan, and Emergency Operations and Maintenance Plan. Performs routine or recurring day-to-day activities related to one or more of the following programs: recreation and park administration, shoreline management, forestry, fisheries and wildlife, shoreline stabilization, pest control, soil conservation, boundary surveillance, contract administration, historic properties protection, public education and interpretation, visitor assistance, and public safety. Gathers and organizes information for development of draft Operations and Maintenance budgets. Uses Geographic Information System (GIS) to perform certain duties.

2. Participates in routine assignments involving the following tasks: conserving, preserving, restoring project natural and cultural resources; implementing resource management actions that promote biodiversity and native species; assisting fish and wildlife specialists in the District in coordination with state and federal natural resource agencies; assists in activities that protect threatened and endangered species; assists the District's Regulatory Program to assure wetlands protection; compiles and organizes information for preparing documents pertaining to leasing and managing project lands; participates in monitoring real estate out grants to insure compliance with instrument terms and conditions and public safety.

3. Participates in various elementary aspects of recreation management at the project. Collects recreation use fees, maintains records, and accounts for funds in accordance with established regulations and policy. Collects visitation data and participates in recreation use survey program. Compiles data for the project. Prepares recommendations for improvements in procedures to increase the accuracy of the visitation data gathered. Observes use patterns and makes recommendations for changes in facilities and operational procedures.

4. Assists with higher grade specialist in the interpretation and enforcement of Title 36 CFR following completion of required training by educating the visiting public on project purposes, conditions, policies and regulations. Patrols project lands and waters to prevent unauthorized use, trespass, destruction of property, and to insure compliance with rules and regulations, and protection of project land, water, facilities and other environmental resources. Investigates violations. Issues citations and testifies in court. Participates in enforcing a public safety program for the project that includes surveillance, and maintenance of buoys, signs and fences. Participates in search and rescue, including missing and lost persons, boating, fishing and hunting accidents, and renders first aid to the injured. Occasionally deals with the public in high stress emotional and potentially volatile situations. Works closely with other federal, state and local law enforcement agencies. Makes recommendations for changes in the visitor assistance program based on observations of visitor use patterns and time/day situations.

5. Interacts with the general public and special groups. Assists in providing project information to local, state and federal agencies and the visiting public through brochures, displays, news releases, websites, and other written and oral correspondence. Occasionally meets with adjacent property owners, recreation area visitors, civic groups, conservation associations, school groups, cooperating groups, and other members of the public to explain programs, promote interests in activities, and explain management policies. Assists in planning, promoting and executing special programs such as environmental awareness events and safety programs. Assists in developing and presenting interpretive programs including slide shows, public speeches and demonstrations. Assists in developing brochures for public distribution.

6. Participates in the project's environmental compliance program. Participates in monitoring lake and watershed quality and assists in investigating sources of degradation. Reports observed non-compliance issues. Follows safe practices and safety regulations. Participates in compiling and organizing information for project safety plans, safety meetings, physical security and project mobilization plans.

WORK SCHEDULES: Full time-may need to work nights, weekends and/or holidays depending on the needs of the project.

QUALIFICATIONS REQUIREMENTS:

1. Education Requirements

A. Degree: biological sciences, agriculture, natural resource management, chemistry, or related disciplines appropriate to the position.

OR

B. Combination of education and experience--Courses equivalent to a major, as shown in A above, plus appropriate experience or additional education.

For additional information refer to OPM Qualification Standard link below:

<http://www.opm.gov/qualifications/SEC-IV/B/GS0400/0401.HTM>

2. Citizenship Requirements: Must be a US citizen.

3. Employment of Relatives: In accordance with 5 CFR part 310, an employee may work in the same agency with a relative when there is no direct reporting and the relative is not in a position to influence or control the employee's appointment within the agency.

4. Other Requirements

- ☐ Personnel security investigation required.
- ☐ License/Certification: Valid State Drivers License
- ☐ One to two year trial/probationary period may be required.
- ☐ Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- ☐ Direct Deposit of Pay is required.
- ☐ Drug Testing is required.
- ☐ Medical Exam is required.

BENEFITS: Employees appointed under this program are entitled to earn annual and sick leave; holiday pay; health and life insurance; and retirement coverage. Permanent Change or First Duty station expenses may be authorized.

WHERE AND HOW TO APPLY:

U.S. ARMY CORPS OF ENGINEERS
ATTN: CP/Jennifer Haggett (09-03 FCIP NRS)
69 Darlington Ave
Wilmington, NC 28403

1. **Résumé**-should contain all pertinent information as stated in the OF-510*
2. **Transcript**- may be an unofficial copy. If hired, will be required to submit official transcript.
3. **Employment Consideration** form*
4. **DD-214**, Discharge Certificate (if a veteran).
5. **OF 306** Declaration for Federal Employment *
6. Enlarged copy of valid **driver's license**.
7. **SF-15** and **VA/Service Document** dated within the last 12 months, if claiming 10-point veteran's preference (if applicable)

* may be obtained from <http://www.saw.usace.army.mil/CPAC/index.htm>

INCOMPLETE APPLICATIONS MAY AFFECT ELIGIBILITY TO BE REFERRED

NOTE: If selected, candidate will be required to complete Employment Verification Form in accordance with PL 99-603, which requires employers to hire only individuals who are eligible to work in the United States.

ALL CANDIDATES WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, AGE, RELIGION, POLITICAL, AFFILIATION OR ANY OTHER NON-MERIT FACTOR.